SLIS STUDENT APPLICATION
FOR TRAVEL FUNDS

Department funds may be awarded for conferences/events where the student is presenting either a paper or poster. Applications may be submitted each semester, and will be considered on a case-by-case basis. The amount and availability of funding is subject to change. Submit completed form to Katie McCullough (katie-mccullough@uiowa.edu)

Name: ___________________________ Date: ______________
Conference Name: ____________________________
Conference Website: ____________________________

**Submit conference registration form including proof of provided meals at submission of application.**

Destination: ____________________________
Dates of Travel: Departure ___________ Return: ______________

I will (check all that apply):

- chair session
- present a paper
- present a poster
- other: ____________________________

**Estimated Cost:**
Registration: ____________
Housing: ____________
Meals: ____________ which are not provided by the conference
Transportation: ____________ Circle method: Plane Car Bus Train Other
Mileage reimb: .278 cents if trip is more an 100 miles
Rate is .555 is round trip is less than 100 miles
If driving how many hours one way: ______
If driving and travel time will be 8 hours or more for a round trip you will need to provide an e-mail from Winerenner/Red Carpet Travel of flight cost.
Other: ____________ Explain: ____________
Total: ______________

Please identify other sources where you have applied for travel support. Include the amount requested, if available.
Grant (amount $ ___________ ) Funding from host/presenter (amount $ ___________ ) GSS (amount $ ___________ ) Other ________________ (amount $ ___________ )

- No other sources (check if no other options apply)

**ANY FUNDING SOURCE BY SLIS WILL BE COURTESY OF PAST ALUMNI**
For Office Use Only:

Amount committed: $_____________

DEO Endorsement: __________________________ Approval Date:_____________

Date Reimbursed: __________________________